



**ZANZIBAR REVENUE BOARD**

**TENDER NO. ZRB/ICS/QCBS/C/01/2017/18**

**FOR**

**CONSULTANCY SERVICE FOR DEVELOPMENT, INSTALLATION,  
IMPLEMENTATION AND COMMISSIONING OF VIRTUAL FISCAL DEVICE  
MANAGEMENT SYSTEM (VFDMS) IN ZANZIBAR**

**REQUEST FOR EXPRESSION OF INTEREST**

1. This Invitation for Bids follows the General Procurement Notice (GPN) for Zanzibar Revenue Board that appeared in the Zanzibar Leo of 25th September, 2017
2. Zanzibar Revenue Board (ZRB) has set aside funds from its Budget for the Financial Year 2017/2018. It is intended that part of the proceeds of the funds will be applied to cover eligible payment under the contract for Consultancy Service for Development, Installation, Implementation and Commissioning a Virtual Fiscal Device Management System (VFDMS) in Zanzibar
3. The overall Scope of assignment will involve the study of the current manual operation system of issuing sales receipts and develop a prototype model that will be a basis for transformation into electronic system that takes on board both tax and non-tax revenues. The assignment therefore requires the consultant to visit a range of tax payers including individuals, Companies and government agencies for on-site assessment on the way they operate their business transactions so as to get insight of the problem. At the end the consultant shall have to develop an efficient Virtual Fiscal Device Management System (VFDMS) to be used by all Taxpayers operating in Zanzibar as well collecting Non-Tax Revenue at source Entities such as Ministries, Departments and Agencies(MDAs) in a real-time.
4. The Zanzibar Revenue Board (ZRB), on behalf of the Revolutionary Government of Zanzibar, now invites eligible consulting firms to express interest in providing the above-mentioned services. Interested consulting firms must provide information indicating that they are qualified to perform the services (description of similar assignments, experience of working in similar conditions, availability of appropriate skills among staff (including EFD Technical Expert, Network Engineer, Tax expert etc.) and other relevant information of the firm). Consultants may associate to enhance their qualifications.

5. Consultants will be selected in accordance with the Zanzibar Public Procurement and Disposal of Public Assets Act No.11 of 2016 (Goods, Works, and Consultant Service by Tender) (Selection and Employment of Consultants based on Quality and Cost Based Selection i.e. QCBS). In assessing the submissions, consideration will be given to the technical competence of the consultants, the qualification, and experience of key staff to be proposed for the assignment, experience in similar projects and the capacity to undertake the assignment
6. Interested consultant may obtain further information at the address below from 08:00-15:00 hrs., Monday through Friday.
7. This is not a request for proposals. After a review of expression of interests, only the best-qualified consultants will be invited to submit the technical and financial proposals. The consultancy will be for a period of **six months** followed by one year of free maintenance support contract and is expected to commence on **March, 2018**.
8. Any request for clarification with regard to this assignment shall be addressed to the undersigned. The Client shall respond to clarifications received not less than one week before the deadline for submission.
9. Expression of Interest in one (1) original and three (3) copies must be delivered to the address below at or before **10:00hrs Thursday 28<sup>th</sup> December, 2017** and marked **“DEVELOPMENT, INSTALLATION, IMPLEMENTATION AND COMMISSIONING A VIRTUAL FISCAL DEVICE MANAGEMENT SYSTEM (VFDMS) IN ZANZIBAR”**
10. The Expression of Interest (EOI) will be opened immediately after deadline for submission in Public and in the presence of Consultants’ representative who choose to attend in the opening at the Conference Room, 4<sup>th</sup> Floor of the Zanzibar Revenue Board Building- Mazizini-Zanzibar.
11. Late Expressions of Interest shall not be accepted for evaluation irrespective of the circumstances

**Secretary  
Tender Board  
Zanzibar Revenue Board  
P. O, BOX 2072, 2<sup>nd</sup> Floor, Room No: 209  
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