



# ZANZIBAR REVENUE BOARD

## PUBLIC FINANCE MANAGEMENT REFORM PROGRAMME (PFMRP)

TENDER NO. SMZ/F0111/C/ NCB/2019~20/04

FOR

### CONSULTANCY SERVICES FOR DEVELOPMENT OF A THREE-YEAR STRATEGIC PLAN FOR IMPLEMENTATION AND MANAGEMENT OF ELECTRONIC FISCAL DEVICE (EFD) IN ZANZIBAR

#### REQUEST FOR EXPRESSION OF INTEREST

1. This Invitation for Bids follows the General Procurement Notice (GPN) for Zanzibar Revenue Board that appeared in the Zanzibar Leo of **16<sup>th</sup> September, 2019** and through ZRB e-procurement Web Portal: [zanrevenue.org/eproc/](http://zanrevenue.org/eproc/).
2. The Government of the United Republic of Tanzania has received funds from donors under Basket Funds arrangement toward the cost of Public Finance Management Reform Programme (PFMRP) Phase V and intends to apply part of the proceeds for eligible payments under the contract for developing a Three-Year Strategic Plan for Implementation and Management of Electronic Fiscal Device (EFD) in Zanzibar
3. The overall Scope of assignment will involves conducting a survey on taxpayers' perception on EFD; propose required policies and legislative procedures; and efficient measures to be taken into Virtual Fiscal Devices (VFD) operationalization by all Taxpayers in collecting Taxes Revenue and Non-Tax Revenue at source Entities such as Ministries, Departments and Agencies (MDAs) in a real-time in Zanzibar.

Finally, the assignment shall involve designing a strategic formulation in administrative perspectives and developing an implementation plan (operational plan) to achieve the best possible result of establishment of EFD in both Unguja and Pemba.

4. The Zanzibar Revenue Board (ZRB), on behalf of the Revolutionary Government of Zanzibar, now invites eligible consulting firms to express interest in providing the above-mentioned services. Interested consulting firms must provide information indicating that they

are qualified to perform the services (description of experience in similar assignments, experience of working in similar conditions, availability of appropriate skills among staff including Team Leader, Policy Analyst, EFD Technical Expert, Tax expert and other relevant information of the firm including Legal status of the firm i.e. firm's legal documents and the firm's core functions)). Consultants may associate to enhance their qualifications.

5. Consultants will be selected in accordance with the Zanzibar Public Procurement and Disposal of Public Assets Act No.11 of 2016 (Goods, Works, and Consultant Service by Tender) and its Regulations of 2006 (Selection and Employment of Consultants based on Quality and Cost Based Selection i.e. QCBS). In assessing the submissions, consideration will be given to the technical competence of the consultants, the qualification, and experience of key staff to be proposed for the assignment, experience in similar projects and the capacity to undertake the assignment.
6. Interested consultants may obtain further information at the address below from 08:00-15:00 hrs, Monday through Friday.
7. This is not a request for proposals. After a review of expression of interests, only the best-qualified consultants will be invited to submit the technical and financial proposals. The consultancy will be for a period of **ninety (90) days** and is expected to commence on **January, 2020**.
8. Any request for clarification with regard to this assignment shall be addressed to the undersigned. The Client shall respond to clarifications received not less than one week before the deadline for submission.
9. Expression of Interest in one (1) original and three (3) copies must be delivered to the address below at or before **10:00hrs Wednesday 20<sup>th</sup> November, 2019** and marked **“Development of a Three-Year Strategic Plan for Implementation and Management of Electronic Fiscal Device (EFD) in Zanzibar”**.
10. The Expression of Interest (EOI) will be opened immediately after deadline for submission in Public and in the presence of Consultants' representative who choose to attend in the opening at the Conference Room, 4<sup>th</sup> Floor of the Zanzibar Revenue Board Building- Mazizini-Zanzibar.
11. Late Expressions of Interest shall not be accepted for evaluation irrespective of the circumstances

**Secretary  
Tender Board  
Zanzibar Revenue Board  
P. O, BOX 2072, 2<sup>nd</sup> Floor, Room No: 209  
Mazizini- Zanzibar.**