



## ZANZIBAR REVENUE BOARD

**INVITATION FOR TENDER (IFT) NO: SMZ/F0111/G/NCB/2019~20/04**

**FOR**

### **SUPPLY OF PROMOTIONAL MATERIALS**

1. This Invitation for Bids follows the General Procurement Notice (GPN) for Zanzibar Revenue Board that appeared in the Zanzibar Leo of 16<sup>th</sup> September, 2019 and through *ZRB e-procurement Web Portal:zanrevenue.org/eproc/*.
2. Zanzibar Revenue Board (ZRB) has set aside funds from its Budget for the Financial Year 2019/2020. It is intended that part of the proceeds of the funds will be applied to cover eligible payment under the contract for supply of Promotional Materials.
3. Zanzibar Revenue Board (ZRB) -Zanzibar now invites sealed bids from eligible and qualified bidder for supply of promotional materials as follows:-

S/n	Name of Goods	Quantity	S/n	Name of Goods	Quantity
1	Wall Calendars	4,000 Pcs	7	Umbrella	500 Pcs
2	Table Calendars	400 Pcs	8	ZRB Pens	1000 Pcs
3	Ordinary Diaries	500 Pcs	9	Banner	4 Pcs
4	Executive Diaries	100Pcs	10	Office Tie	300pcs
5	Polo T- shirt	700 pcs	11	Executive matter Key holders	1500 pcs
6	Round Neck T- shirt				800Pcs

The above items constitute one (1) lot; the bidders must quote for all items and full quantities specified in the lot.

4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the Public Procurement (Goods, Works, Consultant Service and Disposal of Public Assets by Tender) Act No.11 of 2016 and are open to all Bidders as defined in the Regulations.
5. Interested eligible bidders may obtain further information from Commissioner -Zanzibar Revenue Board (ZRB) P. O, BOX 2072, Mazizini- Zanzibar Tel: 255-24-2230639/2233041 Fax: 255-24-2233904 email: [zrb@zanrevenue.org](mailto:zrb@zanrevenue.org) and inspect the Bidding Documents at the address given above from 8:00 – 17:00 Monday to Friday except for public holidays.
6. A complete set of Bidding Document(s) in English and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 4 above and upon payment of a non-refundable fee of Tanzania Shilling One Hundred Thousands (100,000/-). Payment should be by bank payable to Zanzibar

Revenue Board through the following bank details; Bank name -People Bank of Zanzibar (PBZ) ,A/C Name; Commissioner –Zanzibar Revenue Board and A/C No. 0404003000. Also interested eligible bidder may download tender document through ZRB e-procurement Web Portal:[zanrevenue.org/eproc/](http://zanrevenue.org/eproc/)

7. All bids must be accompanied by a bid security of 2% of the bid amount in the format provided in the Bidding documents.
8. All bids in one original plus three (3) copies, properly filled in, and enclosed in plain envelopes must be delivered to the address below at or before **10:00hrs Wednesday 20<sup>th</sup> November, 2019**. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the address below.
9. Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**SECRETARY  
TENDER BOARD  
ZANZIBAR REVENUE BOARD  
P. O. BOX: 2072, 2<sup>ND</sup> FLOOR, ROOM NO: 209  
MAZIZINI- ZANZIBAR.**