



**ZANZIBAR REVENUE BOARD**

**VALUE ADDED TAX DEPARTMENT (VAT)**

*(Complete In Quadruplicate)*

To: Commissioner  
P.O. Box 2072  
Zanzibar.

**APPLICATION FOR UTILIZATION OF VAT RELIEF GRANTED  
TO DIPLOMATIC MISSIONS ON LOCAL SUPPLIES**

Delete which is not applicable:

1. NAME OF MISSIONS / CONSULATE
2. PARTICULARS OF THE PURCHASING OFFICER

- a) Name of Officer .....
- b) Title of the Officer and Identity Card Number .....

**3. DESCRIPTION OF GOODS:**

No	TYPE OF GOODS	QUANTITY	VALUE IN T.SHS.	INTENDED USE
1.				
2.				

Signature of the Purchasing Officer .....

Date: .....

**4. CONFIRMATION BY THE MISSION:**

I here by confirm that the above described good are for official use of.....  
.....  
.....

.....  
**Head of Mission**

.....  
**Date**

**5. APPROVAL BY FOREIGN AFFAIRS**

- (a) Reference No. ....
- (b) Request is APPROVED/NOT APPROVE

.....  
**Signature**

.....  
**Date**

**6. FOR OFFICIAL USE BY THE VAT DEPARTMENT**

VAT Head Office

Request is APPROVED / NOT APPROVED \*

.....  
**Commissioner**

.....  
**Date**

*Distributions: Original – Commissioner  
Duplicate – Permanent Secretary, Ministry of Foreign Affairs and  
International Co-operation.  
Triplicate – Supplier of goods  
Quadruplicate - Applicant*